

City Of Los Angeles  
INTERDEPARTMENTAL CORRESPONDENCE

**DATE:** October 5, 2017

**TO:** Susan Nakafuji, Chief Management Analyst *SN 10/5/17*  
Personnel Department

**FROM:** Vincent Cordero, Senior Personnel Analyst II - *VC*  
Personnel Department

**SUBJECT:** WILL CALL CHECK REQUEST FOR JACKIE GOLDBERG  
DOCUMENT NUMBER: 1810066J027  
CHECK AMOUNT: \$10,000

The quarterly payments to Jackie Goldberg, the Mayor's public policy consultant for the Local Hire Program, is requesting to have their check delivered on a will call basis. The vendor requests to pick up their check from the Personnel Department because their mail has been stolen recently.

Please release this check on a will call basis. When received, Personnel Department staff will hand-deliver the check to the vendor.

You may contact Michael De La Rosa of my staff at 213-473-9145 if you have any questions.